

Westchester Park Pediatrics PLLC



PATIENT FINANCIAL POLICY

Thank you for choosing Westchester Park Pediatrics as your (your child's) healthcare provider. Please be assured that your child's health care is of the utmost importance to us.

Thank you for taking the time to review our policies. Your clear understanding of our Financial Policy is important to our professional relationship with you. Please feel free to ask any questions or share any special concerns that you may have.

Co-Payments

We are required to collect your co-payment at the time of visit. There will be a **\$20** surcharge applied to your balance if your co-pay is not paid at time of visit. WPP accepts cash, check or credit cards.

Some insurance plans charge multiple co-pays for services provided on the same day. If you have any of those services, you may be billed for additional co-payments after the visit.

No Show/Late Cancel Policy

A **\$40** surcharge will be applied to your balance if you (your dependent) do not arrive for an appointment and do not cancel prior to the late cancel period. Please consult with your physician's office for specific information about the late cancel period.

Insurance

We will require a copy of your (or your dependent's) insurance card for our files. Please also inform us of any change in your insurance coverage.

Participating Plans

WPP participates in most insurance plans. In order to properly bill your insurance company, we require all insurance information including primary and secondary insurance, as well as any change of insurance information. Failure to provide complete insurance information may result in patient responsibility for the entire bill. It is the insurance company that makes the final determination of your eligibility and benefits. You are responsible for any co-insurance, deductibles or non-covered services not paid by your insurance. **Non-Participating Plans**
If we are out of network for your insurance and your insurance pays you directly, payment is due at time of visit unless other arrangements have been made prior to the visit.

Referrals

If your insurance company requires a referral, it is your responsibility to obtain it prior to the visit and have it at the time of the visit. If you do not have the referral you will be required to sign a financial waiver making you responsible for your bill if the referral is not obtain in time to have the visit covered by the insurance company. **Self-Pay**
Payment is expected at the time of visit unless other arrangements have been made with the office manager prior to the visit.

PATIENT FINANCIAL RESPONSIBILITY

I acknowledge full responsibility for services rendered by Westchester Park Pediatrics PLLC. I understand that I am responsible for prompt payment of any portion of the charges not covered by insurance. I understand that co-pays are due at time of check-in; otherwise a **\$20** surcharge will be added to my bill in addition to the applicable co-pay charge.

I authorize WPP to release information to Medicare/other insurance carriers responsible for my or my dependent's care. I request that payment of authorized Medicare/other insurance company benefits be made either to me or on my behalf to WPP for any services rendered.

I, _____ understand that it is my responsibility to select Dr. Avvocato, Dr. Wurzel, Dr. Chen, Dr. Chiu, Dr. Kelleher or Dr. Woo.

Name of Patient

Date of Birth

Signature of Parent/ Authorized Person

Print Name of Parent/Authorized Person

Date